



**LITTLEFIELD UNIFIED SCHOOL DISTRICT #9
GOVERNING BOARD MEETING
Administrative Services Site
3490 East Rio Virgin Road
Thursday, November 9, 2023
5:00 P.M.
(Doors Open at 4:45 p.m.)**

Mission Statement

The Littlefield Unified School District is committed to excellence. Therefore, we are committed to providing opportunities for all students to learn and develop socially, emotionally, and academically. We are committed to providing resources to our students, parents and teachers in an ongoing effort to help students transition from childhood to adulthood.

1. CALL TO ORDER:
2. ROLL CALL:

Sonny Graham, Board President
John Reyes, Board Secretary
Susan Burch, Board Member
Sean Hogan, Board Member
Patricia Schoppmann, Board Member

Troy Heaton, Superintendent/Secondary Principal
Jeremy Clarke, Elementary Principal
Kevin Boyer, Business Manager
Sheree Goessman, District Secretary

CEREMONIAL ITEMS

3. Pledge of Allegiance: By invitation of Board President.

AGENDA

4. Consideration of approval of the November 9, 2023 LUSD9 Board Meeting agenda.

PUBLIC COMMENT

At this time, the public may speak to the Governing Board on topics of concern with the public body's jurisdiction, even if the topic is not specifically included on the agenda. The public must state their full name for the record and will be allowed up to three minutes to address the Governing Board. No action will be taken as a result of public comments. The Board expects that citizens who address the board will present concerns regarding the activities in question rather than make personal attacks upon Board Members, District Personnel or other persons in attendance or absent. In addition, questions or comments on matters that are currently under legal review will not be accepted.

5. Public Comment.

SPECIAL ACTION ITEMS

6. Consideration of an appeal and whether to affirm, modify, or reverse a teacher's discipline.



The Board may vote to discuss this item in Executive Session pursuant to ARS § 38-431.03 (A)(1).

EXECUTIVE SESSION (For Item #6)

The Board may move to discuss items in an Executive Session pursuant to ARS §38-431.03 (A)(1), (3) and (4), which authorizes discussion and consideration of employment, assignment, appointment, promotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of the District.

- i. Motion to adjourn to executive session.
- ii. The Governing Board, Superintendent, and HR Director will receive Legal Advice from the School District's Legal Counsel regarding the Teacher's discipline and related appeal.
- iii. The Governing Board will consider a teacher's appeal and discuss affirming, modifying, or reversing a teacher's discipline.
- iv. Motion to return to open meeting to vote on items discussed in Executive Session, as needed.

INFORMATION AND DISCUSSION:

7. Kevin Boyer, Business Manager.
 - a. Budget Update.
 - b. Student Activity Balance.
 - c. Food Service Financial.
 - d. Transportation Update
 - e. Other
8. Jeremy Clarke, Elementary Principal
 - a. School Update.
 - i. November 13-17, 2023 – Book Fair
 - ii. November 14-15, 2023 – Donuts with Grownups
 - iii. November 16, 2023 @ 9:00 a.m. – Pop Run
 - iv. November 20-24, 2023 – Thanksgiving Break
 - b. Other
9. Troy Heaton, Superintendent/Secondary Principal
 - a. School Update.
 - i. November 4, 2023 – Volleyball Playoffs Game in Las Vegas
 - ii. November 8, 2023 – Duct Tape Fundraiser
 - iii. November 15, 2023 – Navy Recruiter meeting with Seniors
 - iv. November 15, 2023 @ 5:30 p.m. – Fall Sports Banquet
 - v. December 13-15, 2023 – Early Release for Students
 - b. Halloween Carnival
 - c. Update on Cheer and Wrestling Program
 - d. CTE
 - e. Other.
10. Board Reports.



a. Other

CONSENT AGENDA

Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Littlefield Unified School District Office, located at 3490 East Rio Virgin Road, Beaver Dam, Arizona. Any Board Member may request an item be pulled off the agenda for further discussion.

11. Consideration of approval of the October 12, 2023, Work Session minutes and the October 12, 2023, Regular Governing Board Meeting.
12. Consideration of approval of Vouchers and Stipends:
 - a. LUSD9 Payroll Vouchers: 08/2408 and 09/2409.
 - b. LUSD9 Vouchers: 1008 and 1009.
 - c. Stipends

(Members of the public may view the content of the vouchers 24 hours prior to the board meeting in the district office.)

13. Consideration of approval of the following staff resignations/retirements/terminations:

| Name | Position | Effective Date |
|----------------|-------------------------|-----------------------|
| Call, Laurie | Mental Health Counselor | 09/07/2023 |
| Clarke, Jeremy | Elementary Principal | 11/24/2023 |

14. Consideration of approval of FY2023/2024 Substitute Personnel per the attached list.

| Name | Position | Effective Date |
|----------------|--------------------|-----------------------|
| Larsen, Nolita | Substitute Teacher | 10/30/2023 |

15. Consideration of approval of FY2023/2024 Certified Personnel, Classified Personnel, and Stipends per the attached list.

| Name | Position | Effective Date |
|----------------|--------------------|-----------------------|
| Conley, Heidi | Cheerleading Coach | 10/31/2023 |
| Gardner, Rulon | Wrestling Coach | 10/31/2023 |

16. Consideration of approving cell phone stipends in the amount of \$50 per month in lieu of providing a cell phone for the following employees:
 - a. Troy Heaton, Superintendent/Secondary Principal
 - b. Kevin Boyer, Business Manager
 - c. Jeremy Clarke, Elementary Principal
 - d. Wayne Briggs, AD & Dean of Students
 - e. Sheree Goessman, HR Director & District Secretary
 - f. Rigo Cobian, Facility & Maintenance Director
 - g. Consuelo Avila, Food Services Director

ACTION ITEMS AND/OR DISCUSSION



17. Consideration of approval of sending two 8th grade students to the Rotary Teen Leadership Camp at Camp Cedar Crest in Running Springs, California, from December 1-3, 2023.
18. Consideration of approval of Pay for Performance Plan (301 Classroom Site Funds).
19. Discussion regarding the tax credit program.
20. Discussion and possible action regarding purchasing microphones and possibly streaming Governing Board Meetings on Zoom.
21. Discussion and possible action regarding plan for presentation at the Dixie Power Dinner.
22. Discussion and possible action regarding the Governing Board Self Evaluation results per Policy #BAA.
23. Consideration approval of second reading and adoption of Policy Advisory #748-762:
 - a. Policy BCB – Board Member Conflict of Interest.
 - b. Police BDA – Board Organizational Meeting.
 - c. Policy BE – School Board Meetings.
 - d. Policy BEDA – Notification of Board Meetings.
 - e. Policy BEDB – Agenda
 - f. Policy CBI – Evaluation of Superintendent
 - g. Policy EBC – Emergencies
 - h. Policy GCG – Part-Time and Substitute Professional Staff Employment
 - i. Policy IHA – Basic Instructional Program
 - j. Policy JFABDA – Admission of Students in Foster Care
 - k. Policy JK – Student Discipline
 - l. Policy JKD – Student Suspension
 - m. Policy JKE – Expulsion of Students
 - n. Policy JLH – Missing Students
24. Consideration of approval of hiring an individual or authorizing the Superintendent to appoint an individual as the Elementary School Principal.
25. Discussion regarding informal Superintendent Evaluation by Governing Board.
*The Board may vote to discuss this item in Executive Session pursuant to ARS § 38-431.03 (A)(1).
26. Suggestions for Future Board Meetings.

INFORMATION ITEMS

27. News articles about the schools.
28. Upcoming Governing Board Conferences:
 - a. ASBA-ASA 66th Annual Conference, December 6-8, 2023.



29. School Calendar 2023/2024
30. Basketball Schedules
31. Next Meeting – December 14, 2023
32. PTO Calendar

EXECUTIVE SESSION (For Item #25)

The Board may move to discuss items in an Executive Session pursuant to ARS §38-431.03 (A)(1), (3) and (4), which authorizes discussion and consideration of employment, assignment, appointment, promotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of the District.

1. Motion to adjourn to executive session.
2. The Governing Board will communicate their prospective on the Superintendent's Performance to date.
3. The Governing Board will establish goals for the Superintendent that is tied to the Superintendent's performance pay.
4. Motion to return to open meeting to vote on items discussed during the Executive Session, as needed.

ADJOURNMENT

Members of the public who are disabled and require special assistance or accommodation at the meeting are requested to notify Littlefield Unified School District 9 in writing at 3475 East Rio Virgin Road, Beaver Dam, AZ, 86432 or by calling 347-5486 twenty-four hours in advance.

THIS NOTICE AND AGENDA HAS BEEN POSTED 24 HOURS BEFORE THE MEETING IN ACCORDANCE WITH A.R.S. § 38-431.02(G) AT THE FOLLOWING LOCATIONS:

1. Beaver Dam Post Office, 3288 E. McKnight Rd., Littlefield, AZ 86432.
2. Beaver Dam Elementary School, 3436 E. Rio Virgin Rd., Beaver Dam, AZ 86432.
3. Littlefield Unified School District, 3490 E. Rio Virgin Rd., Beaver Dam, AZ 86432.
4. Beaver Dam Jr./Sr. High School, 3475 E. Rio Virgin Rd., Beaver Dam, AZ 86432.
5. Scenic General Store, 2960 Scenic Blvd., Suite A, Littlefield, AZ 86432

The agenda is also available on the Internet at www.lusd9.com